



# JOB PACK

**Yorkshire and Teeside Regional Manager**



**#WeAreFoodCycle**

**[www.foodcycle.org.uk](http://www.foodcycle.org.uk)**

**FoodCycle is an equal opportunities employer.**

# ABOUT FOODCYCLE

Week in, week out we nourish the hungry and lonely in our communities with delicious meals and great conversation, using food that would otherwise go to waste. Our Projects are run by thousands of skilled, trained and dedicated volunteers who create tasty meals to be shared by the local community. We believe that everyone has a right to good food and company without probing questions and FoodCycle welcomes people from all backgrounds and walks of life.

## WE AIM TO:

- Connect communities
- Support mental health and wellbeing
- Nourish the hungry
- Promote sustainability
- Inspire change

## WHY WE'RE NEEDED

### UK families continue to go hungry...

Marcus Rashford's End Child Food Poverty Campaign states that 4.2 million UK children are in food poverty, with two in five not eligible for free school meals. Figures from the Social Market Foundation suggest that almost two million children in the UK went short of food this year, with some 16% of surveyed parents saying their children had to make do with smaller portions, skip meals or go a day without eating between March and September. A similar study from The Food Foundation focusing on four million adults living with children, reported 12% of parents skipped meals because they could not afford or access food. On that note, 80% of FoodCycle guests who attended with children told us they skip meals.

### Destitution

A study on destitution in the UK from Joseph Rowntree Foundation found that more than a million UK households experienced destitution at some point in 2019, with one third (32%) of those households reported having no immediate source of income in the last month. While 78% of the population of destitute service users had incomes below the 'extremely low income' threshold – with at least 32% with no income at all and 74% with incomes of less than £70 a week.

### Loneliness

An Office of National Statistics study revealed that 30.9% (7.4 million adults) said their wellbeing had been affected through feeling lonely in the past seven days, and one in twelve respondents surveyed between 28 October and 1 November described themselves as always or often lonely. Young people are particularly at risk - with 16 to 29-year-olds twice as likely as the over-70s to be experiencing loneliness in the pandemic. Before the pandemic, 75% of FoodCycle guests told us they were lonely.

### Food waste is on the rise...

WRAP carried out two studies during lockdown: in April consumers reported a reduction in wasted food but in June surplus levels began to increase from 14% to 18% on bread, milk, potatoes and chicken. The most recent official figures covering pre-lockdown, published in January 2020, show that UK households waste 4.5m tonnes of usable food a year – enough food to easily fill 30 Royal Albert Halls and worth a total of £14bn.

# 2020 IN NUMBERS



**775,644 MEALS\*  
HANDED OUT**



**1.2 M MINUTES SPENT  
NATTERING**

**359 TONNES OF SURPLUS  
FOOD SAVED**



**5,900 NEW VOLUNTEERS  
SIGNED UP**



**83% OF RECIPIENTS SAID THEY  
ATE MORE FRUIT AND VEG**

**63% SAID THEY RELIED ON FOODCYLE  
AS THEY COULD NOT AFFORD FOOD**

\*equivalent meals, based on the assumption of an average meal weighing 420g (FSA 2008)

FoodCycle is a company limited by guarantee (number 7101349) and a registered charity in England and Wales (number 1134423).



# Yorkshire & Teeside Regional Manager

## About the role

**Reports to:** Northern Area Manager

**Hours:** 37.5 hours per week

**Pay:** £24,000 – £27,000

**Location:** Local Projects and home based with occasional visits to London HQ

## Position Summary

### If you love food and people then this is the ideal job for you!

FoodCycle is expanding into Yorkshire and Teeside. We are keen to open a number of Community Dining Projects in Leeds, Bradford, Middlesbrough and Hartlepool.

In this role you will have the opportunity to develop and open these projects ensuring people can look forward to a hearty weekly meal in their local community where they will make friends and feel well nourished.

You will manage recruit and train local volunteers to be empowered to run these projects. You will liaise with a network of charities, build local relationships with supermarkets, assess venues for suitability and create the most incredible community events in your area.

An excellent communicator, you will manage the volunteers at each Project ensuring they are trained, supported and on-message with FoodCycle strategy, ensuring that volunteers are confident enough to self-organise and make a success of their Projects.

## Roles and Responsibilities

1. Expansion and setting up of new Projects within the region
2. Volunteer management and recruitment so that your Projects run safely
3. Monitoring and evaluation of your Projects
4. Training – volunteers on all policies and procedures to run Projects
5. Communications – Manage communications with volunteers & be an advocate for FoodCycle at external meetings
6. Supermarkets and Independent store relationships – to source surplus food
7. Venues – build strong relationships in order to run our services
8. Guest – strong guest outreach and ensuring guests feel valued and safe
9. Policies and Procedures – knowledge & adherence to FoodCycle's policies in procedures,
10. Updating Salesforce – with data regarding key relationships

**FoodCycle is an equal opportunity employer and values diversity.**

The role advertised is 'Regulated Activity' and as such is not exempt from the Rehabilitation of Offenders Act 1974 and that all potential applicants will be subject to an enhanced DBS disclosure check

## Working at FoodCycle

**Holidays:** 23 working days (along with additional Christmas Close down days)

**Pension:** There is a pension scheme available – new staff are automatically enrolled after three month unless you choose to opt out.

**Flexible working:** We love flexible working! You will be on a flexible working contract, which means that you get to plan your week

**Team working:** We are a small but great team – super supportive and always willing to help each other out.

**Equipment:** Whilst working with FoodCycle you will be provided with a work mobile and laptop

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## Applying for this role

**What to send:** A CV of no more than two sides, and a covering note/letter of no more than two sides explaining why you are suitable for the role. We will be following our recruitment process as we receive applications so best to send before the deadline

**Where to send it:** [APPLY FOR FOODCYCLE REGIONAL MANAGER ROLE HERE](#)

**Deadline for your application:** Sunday 16th May 2021

**Online Test:** following shortlist but as applications are received

**First round Interview dates:** 20<sup>th</sup> May 2021

## Safeguarding statement

Safeguarding is Everyone's business – FoodCycle is committed to safeguarding and promoting the welfare / wellbeing of children, young people and adults at risk. It expects all staff and volunteers to share this commitment".



## Person Specification

	Essential Criteria	Desirable Criteria
<b>Proven Experience of</b>	<ul style="list-style-type: none"> <li>• Experience of programme planning, delivery and development including community led/owned programmes</li> <li>• Experience of working to targets and inspiring volunteers to work to targets</li> <li>• Monitoring and evaluating projects and reporting to external and internal stakeholders</li> <li>• Experience of recruiting and managing volunteers and managing programmes that support vulnerable beneficiaries</li> <li>• Experience of building relationships with a range of stakeholders – other charities, local authorities, funders and local champions and enhancing shared community assets</li> <li>• Experience of devising and delivering volunteer training sessions, especially in volunteer management and teambuilding</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteer Management Qualification</li> <li>• Managing budgets, experience of working with finance systems and supporting volunteers to use finance systems</li> <li>• Experience of health and safety, risk assessment and risk management.</li> <li>• Experience of working with child protection and vulnerable adults and following safeguarding policies</li> <li>• Experience in hospitality or food businesses</li> <li>• Experience working from home or in the field</li> </ul>
<b>Skills, knowledge, ability</b>	<ul style="list-style-type: none"> <li>• To think and plan strategically</li> <li>• Able to network effectively, identify new opportunities for project openings and bring them into fruition</li> <li>• Strong team leader and team worker</li> <li>• Excellent written and verbal communication skills</li> <li>• Ability to work with CRMs and databases.</li> <li>• Good organizer – ability to manage multiple Projects and build teams with a wide variety of people</li> </ul>	<ul style="list-style-type: none"> <li>• Expertise in food sustainability, food poverty and/or social isolation issues</li> <li>• Knowledge of Salesforce</li> <li>• Knowledge of health and safety, risk assessment and risk management.</li> <li>• Knowledge of keen importance of nutrition especially with plant based diets and or adults and children at risk</li> </ul>

<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Personable and warm</li> <li>• Self-Starter</li> <li>• Strong communicator and good listener</li> <li>• Results orientated</li> <li>• Willingness to travel within the region for the role</li> <li>• Willing and able to work evenings and weekends</li> </ul>	<ul style="list-style-type: none"> <li>• Has a full driving license</li> </ul>
<b>Values</b>	<ul style="list-style-type: none"> <li>• Honest and trustworthy</li> <li>• Commitment to FoodCycle's charitable objectives and ethics</li> <li>• Open</li> <li>• Balanced and fair</li> <li>• Passion for food and cooking</li> </ul>	