



JOB PACK



#WeAreFoodCycle

www.foodcycle.org.uk

FoodCycle is an equal opportunities employer.

ABOUT FOODCYCLE

FoodCycle is an award-winning national charity delivering volunteer powered community Projects across England. We build communities in our Projects by combining surplus food, volunteers and spare kitchen space to create nutritious, three-course meals for the community. We usually have 42 Projects and open our doors every week to 1,500 who are at risk of hunger and loneliness but, owing to the Coronavirus crisis, all our community meals are currently on pause.

Due to the recent Coronavirus outbreak we have had to adapt our service and we're currently delivering 2,500 food parcels each week, supporting over 6,500 people, as well as offering a check-in and chat phone call service. We will return to our community meals as soon as we are able to.

WE HAVE FOUR AIMS

- To strengthen communities
- To encourage friendships
- To improve nutrition and reduce hunger
- To change attitudes towards food and to reduce food waste

WHY WE'RE NEEDED

Food poverty continues to rise...

Figures from the Institute for Fiscal Studies in 2018 suggest that a fifth of the UK's population live in poverty with 1.5 million being unable to afford essentials. FoodCycle guests agree, with 93% saying that the cost of living has continued to increase and 68% worrying that their food will run out because they do not have enough money to buy more.

Loneliness is affecting Britain's health...

A study by Co-Op and British Red Cross revealed that 9 million people are always or often lonely and this is reflected across FoodCycle's Projects, with 75% of guests saying that they felt lonely. Lack of social connections and isolation are harmful to health and it is thought that loneliness can increase the likelihood of early mortality by 26% (Holt-Lunstad).

Food waste is impacting our environment...

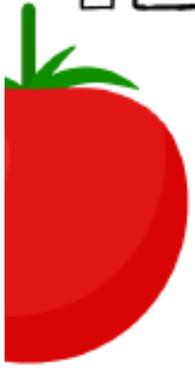
Studies published by WRAP highlighted that in one year alone, avoidable food waste generated 20m tonnes of greenhouse gas (GHG) emissions. Preventing this pollution would be equivalent to taking one in four cars off UK roads.

Nutrition and health benefits

What we eat influences our health - the World Health Organisation recommends eating a minimum of 400g of fruit and vegetables a day to lower the risk of developing serious health complications. Sadly this isn't always possible for FoodCycle guests with 65% telling us that they will often skip a meal. By providing a nutritious three course meal we are helping them eat a healthier range of food. 79% of FoodCycle guests eat more fruit and vegetables by coming along to one of our projects.

2019 IN NUMBERS

423,000 MEALS*
SERVED



SEVEN NEW VENUES
(that's 41 community projects in total)

4,600 VOLUNTEERS
DONATED 68,000
HOURS

77% OF GUESTS
MADE NEW FRIENDS

81% GUESTS FELT MORE PART
OF THEIR COMMUNITY



178 tonnes
FOODWASTE SAVED THIS YEAR



*equivalent meals, based on the assumption of an average meal weighing 420g (FSA 2008)

WEST MIDLANDS REGIONAL MANAGER

About the role

Position Title: West Midland Regional Manager

Reports to: Head of Programmes

Hours: 37.5 hours per week (*inclusive of evening and weekend work*)

Pay: £24,000 – £28,000 pa depending on experience

Location: Home-based with frequent travel to projects in Birmingham and West Midlands

Position Summary

As Regional Manager you will represent, manage and co-ordinate FoodCycle for your allocated regional Projects. Our Projects are spaces where volunteers are empowered to run their own community meals using surplus food. You will manage local relationships with supermarkets, volunteer recruitment channels and venues to enable this to happen. You will continually be looking to increase our impact by working towards targets of increased meals served to our guests, expanding our existing Projects and setting up new ones within the West Midlands. An excellent communicator, you will manage the volunteers at each Project ensuring they are trained, supported and on-message with FoodCycle strategy, ensuring that volunteers are confident enough to self-organise and make a success of their Projects.

Roles and Responsibilities

1. Volunteer management and recruitment – directly manage and support allocated regional FoodCycle Projects, enforcing and following all policies and procedures
2. Expansion and setting up of new Projects within the region
3. Monitoring and evaluation - with the Head of Programmes, ensure impact and outputs monitoring takes place across the programme
4. Training – support the Projects team to develop training and resources for Projects (online and offline) and provide training at our Volunteer Conference in October.
5. Communications – manage volunteer communications within your region, including monthly content for newsletters, updating the website, social media and other channels. Be an advocate for FoodCycle at external meetings
6. Supermarkets and Independent store relationships – Develop supermarket and local store relationships at a community level.
7. Venues – liaise and form relationships with venues to enable them to further support our work and keep costs and disruption to a minimum
8. Guest – ensure that all guest experiences are positive and continue guest outreach within the area
9. Support the rest of the Projects team with ad hoc duties aligned with Food Cycle objectives

Working at FoodCycle

Holidays: 23 working days (along with additional Christmas Close down days)

Pension: There is a pension scheme available – new staff are automatically enrolled after three month unless you choose to opt out.

Flexible working: We love flexible working! You will be on a flexible working contract, which means that you get to plan your week

Team working: Although the role is remote, You will be one of six Regional Managers. We are a small but great team – super supportive and always willing to help each other out.

Equipment: Whilst working with FoodCycle you will be provided with a work mobile and laptop

Applying for this role

What to send: A CV of no more than two sides, and a covering note/letter of no more than two sides explaining why you are suitable for the role.

Where to send it: jobs@foodcycle.org.uk

Deadline for your application: 5 pm on Sunday 9th August 2020

We will aim to get back to you by: Tuesday 11th August 2020

Interview dates: Friday 14th August 2020

FoodCycle is an equal opportunity employer and values diversity.

The role advertised is 'Regulated Activity' and as such is not exempt from the Rehabilitation of Offenders Act 1974 and that all potential applicants will be subject to an enhanced DBS disclosure check

Safeguarding statement

Safeguarding is Everyone's business – FoodCycle is committed to safeguarding and promoting the welfare / wellbeing of children, young people and adults at risk. It expects all staff and volunteers to share this commitment".



Person Specification

	Essential Criteria	Desirable Criteria

<p>Proven Experience of</p>	<ul style="list-style-type: none"> • Experience of programme planning, delivery and development including community led/owned programmes • Experience of working to targets and inspiring volunteers to work to targets • Monitoring and evaluating projects and reporting to external and internal stakeholders • Experience of recruiting and managing volunteers and managing programmes that support vulnerable beneficiaries • Experience of building relationships with a range of stakeholders – other charities, local authorities, funders and local champions and enhancing shared community assets • Experience of devising and delivering volunteer training sessions, especially in volunteer management and teambuilding 	<ul style="list-style-type: none"> • Volunteer Management Qualification • Managing budgets, experience of working with finance systems and supporting volunteers to use finance systems • Experience of health and safety, risk assessment and risk management. • Experience of working with child protection and vulnerable adults and following safeguarding policies • Experience in hospitality or food businesses • Experience working from home or in the field
<p>Skills, knowledge, ability</p>	<ul style="list-style-type: none"> • To think and plan strategically • Able to network effectively, identify new opportunities for project openings and bring them into fruition • Strong team leader and team worker • Excellent written and verbal communication skills • Ability to work with CRMs and databases. • Good organizer – ability to manage multiple Projects and build teams with a wide variety of people 	<ul style="list-style-type: none"> • Expertise in food sustainability, food poverty and/or social isolation issues • Knowledge of Salesforce • Knowledge of health and safety, risk assessment and risk management. • Knowledge of keen importance of nutrition especially with plant based diets and or adults and children at risk

Personal Attributes	<ul style="list-style-type: none"> • Personable and warm • Self-Starter • Strong communicator and good listener • Results orientated • Willingness to travel within the region for the role • Willing and able to work evenings and weekends 	<ul style="list-style-type: none"> • Has a full driving license
Values	<ul style="list-style-type: none"> • Honest and trustworthy • Commitment to FoodCycle's charitable objectives and ethics • Open • Balanced and fair • Passion for food and cooking 	